

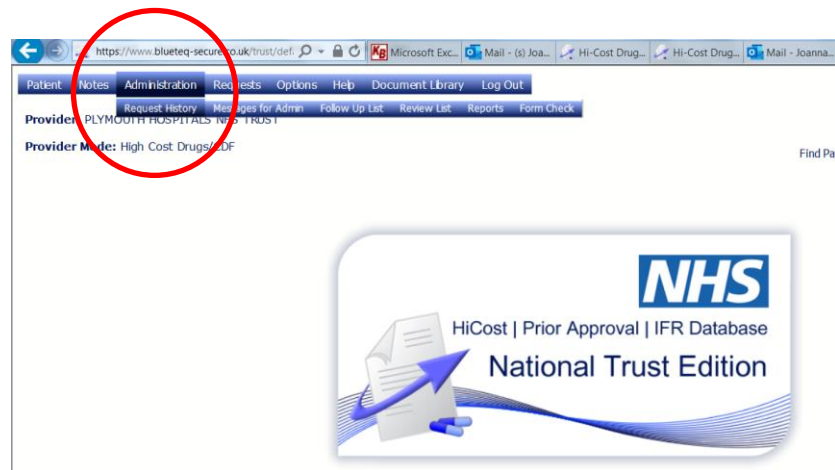
## Instructions to access and import data from blueteq

1. Go to following website and log in with your credentials

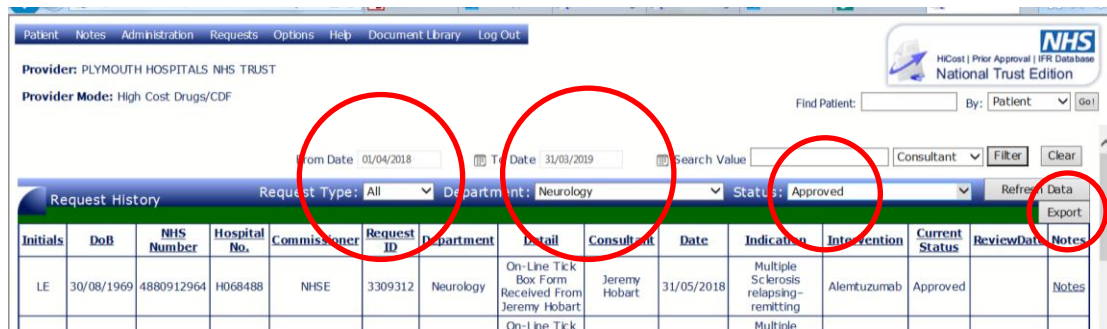
<https://www.blueteq-secure.co.uk/trust/default.htm>



2. Click administration then request history



3. Change the date range, department to neurology and status to approved and click export.



4. Click export to excel in the new window and click open at the bottom of the screen.

